



# Notts County Football Club

*The World's Oldest Football League Club*

Meadow Lane, Nottingham NG2 3HJ

t: 0115 952 9000

f: 0115 955 3994

## NOTTS COUNTY FOOTBALL CLUB – VACANCY

Job Title	Laundry Assistant
Department	Kit Department
Employment Basis	Permanent/Part Time
Hours of work:	20 hours per week, flexible, Monday to Sunday
Reporting to:	Kit Manager
Key Relationships	Kit Manager, Coaching Staff and Academy Staff

### ROLE PURPOSE

Notts County Football Club is looking to appoint an experienced Laundry Assistant to support the Kit Manager and Laundry Team in providing a professional service of kit, equipment and laundry to all First Team, U23 players, academy and coaching staff at Meadow Lane Stadium and The Basford Training Complex. The successful post-holder will be required to work to a high standard of work demonstrating professionalism and attention to detail in a high paced environment and in line with the Club's standards and expectations.

### Key Responsibilities

- Wash, launder and fold football kits for the First and Academy Teams
- Assist overseeing and auditing equipment on a day-to-day basis such as balls, bibs and cones when necessary
- Clean the washing machines when required
- At the end of each shift, clean all dryer lint traps and wipe down machines
- Liaise with the Kit Manager on a regular basis to ensure all deadlines for kit use are met
- Support packing the necessary kit and equipment for all matches and training camp tours
- Attend, allocate and return all kit and equipment for all U23 home and away matches
- Ensure all kit department equipment and machinery is kept to the highest standard
- Other duties as assigned by the Kit & Equipment Manager

### Technical Specification

- The successful candidate will ideally have previous experience in a similar role, though this is not essential

[www.nottscountyfc.co.uk](http://www.nottscountyfc.co.uk)

Notts County Football Club Limited  
VAT No. 828477978 Company No. 4789632



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- Ability to wash, dry and fold laundry
- Manual handling experience is desirable for this role
- Must either have DBS clearance or will be required to undertake the same

### Person Specification

- You will need to be able to work to a high standard and have excellent attention to detail
- Must be trustworthy, reliable and punctual
- Dedicated to offering first class service
- Able to work under pressure whilst maintaining professionalism
- A team player with a positive, can do attitude

Notts County Football Club is an equal opportunity employer. Notts County Football Club is committed to ensuring equal opportunities, fairness of treatment, dignity, work life balance and the elimination of all forms of discrimination in the workplace for all staff and job applicants. The Club aims to create a working environment in which all individuals are able to make best use of their skills, free from discrimination or harassments and in which all decisions are based on merit.

It is Notts County Football Club's policy to treat all workers and job applicants equally and fairly irrespective of their sex, marital status, civil partnership status, trans-gender status, sexual orientation, race, colour, nationality, ethnic origin, national origin, culture, religion, age or disability.

### HOW TO APPLY

If you wish to apply for this role please submit a CV and covering letter to Beverley Markland, HR Manager at Meadow Lane, Nottingham NG2 3HJ or by email to [Beverley.markland@nottscountyfc.co.uk](mailto:Beverley.markland@nottscountyfc.co.uk) before the closing date.

### CLOSING DATE

- The deadline for all applications will be close of business (5pm) on Monday 15 January 2018
- Any applications received after this date will not be considered for the role.
- Applications must be supported by a letter detailing why the applicant believes they are a suitable candidate for the post and be accompanied with an up to date CV.

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