



# Notts County Football Club

*The World's Oldest Football League Club*

Meadow Lane, Nottingham, NG2 3HJ

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## NOTTS COUNTY FOOTBALL CLUB – VACANCY

**JOB TITLE:** Head of Coaching  
**REPORTING TO:** Academy Manager  
**CONTRACT:** Permanent

### ROLE PURPOSE

Notts County Football Club is looking to appoint a Head of Coaching to join our successful Category 3 Academy Coaching Team.

The successful postholder will be required to establish a sustainable system and approach to coach development within the Academy. Development of coaches to consistently improve and perform to the best of their potential and are consequently able to maximise the potential of the players that they work with is a key part of this role.

A full job specification is available on request.

### DUTIES & RESPONSIBILITIES

- Ensure the Academy's Coaching Curriculum is consistently delivered in line with the Academy's Playing Philosophy and Coaching Philosophy
- Contribution to the development of an elite learning environment where people take responsibility for their own development, feel able to learn from their mistakes and have opportunity to experiment outside of their comfort zone
- Manage the day to day performance of Lead Phase Coaches, providing clarity regarding expectations, regular feedback and appropriate support to enable strong performance in the role of a Lead Phase Coach
- Implement a Coach Specific Competency Framework (CCF) to monitor and evaluate coaches in order to develop DAPs and group coach development opportunities. Plans to ensure that the coaching structure (and roles) supports the delivery of the APP and that people are selected for these roles according to fit
- Building relationships throughout the Academy and broader Club to promote self development to ensure knowledge in all aspects of coaching and coach development is up to date and forward thinking
- Coach 'occasionally' to maintain 'hands on' competency using demonstrations during feedback / coaching of coaches to explain points, providing occasional coaches for absent coaches
- Provide a clear, up to date Training Needs Analysis (TNA) of every individual coach's current and required level of performance, observe coach performance and provide feedback to aid development, complete TNAs with all coaches
- Provide 1:1 coaching to coaches to develop the coach's skill
- Ensure the qualification status of the Club's coaching workforce is assessed and ensure all coaches hold required qualifications for their role and age group and have a CPD plan to ensure licencing is up to date

[www.nottscountyfc.co.uk](http://www.nottscountyfc.co.uk)

Notts County Football Club Limited  
VAT No. 828477978 Company No. 4789632



Notts County FC



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- Ensure coaches understand how to work effectively in a MDT and can identify and believe in the benefits of doing so, whilst building relationships and utilise expertise of MDT
- Design and deliver development interventions based on the Academy Performance Plan (APP) and common aspects identified in the coaches DAPs and design and deliver programmes of suitable development events

#### **TECHNICAL SPECIFICATION**

- Member of FA Licensed coaches club
- UEFA A coaching qualification
- FA Advanced Youth Award (or working towards)
- FA Safeguarding Certificate
- BFAS
- Current FA DBS Certificate
- Full clean driving licence
- Good IT skills and sound knowledge of PMA and EPPP processes and rules

#### **PERSON SPECIFICATION**

- Motivated, enthusiastic, professional and personable
- Has a passion for working with coaches to develop them so that they are able to achieve
- Excellent communication skills, both written and verbal
- Effective organisational skills with the ability to multi task
- High level of attention to detail and able to maintain high quality and accurate data and information for coaching purposes
- Confidentiality and discretion is paramount
- Ability to effectively manage player, parent and staff relationships
- Can remain calm under pressure

This is a varied position and would suit someone from a similar background. Accuracy and excellent communication skills, together with drive and passion, are essential for this role as you will be the point of contact for all digital marketing activity.

#### **HOW TO APPLY**

If you wish to apply for this role please submit a CV and covering letter to Beverley Markland, HR Manager at Meadow Lane, Nottingham NG2 3HJ or by email to [Beverley.markland@nottscountyfc.co.uk](mailto:Beverley.markland@nottscountyfc.co.uk) before the closing date.

#### **CLOSING DATE**

- The deadline for all applications will be close of business (5pm) on 24 November 2017
- Any applications received after this date will not be considered for the role.
- Applications must be supported by a letter detailing why the applicant believes they are a suitable candidate for the post and be accompanied with an up to date CV.

The appointment of the successful candidate will be subject to two professional/personal references to the satisfaction of Notts County Football Club.

Notts County Football Club is an equal opportunity employer. Notts County Football Club is committed to ensuring equal opportunities, fairness of treatment, dignity, work life balance and the elimination of all forms of discrimination in the workplace for all staff and job applicants. The

employer aims to create a working environment in which all individuals are able to make best use of their skills, free from discrimination or harassments and in which all decisions are based on merit.

It is Notts County Football Club's policy to treat all workers and job applicants equally and fairly irrespective of their sex, marital status, civil partnership status, trans-gender status, sexual orientation, race, colour, nationality, ethnic origin, national origin, culture, religion, age or disability.

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